# **The Second Seco**

# **Recordings Player User Guide**

V 1.7

Product Version: v1.4.15.38

Date: 20-06-2022

Copyright © 2022 Mobile Tornado Group plc. All Rights Reserved.

#### TABLE OF CONTENTS

W	ΉΑΤ	S NEW	2
L	ТН	E RECORDINGS PLAYER OVERVIEW	
	1.1	OVERVIEW	
	1.2	Key Features	
	TERMIN	NOLOGY	
2	RE	CORDINGS PLAYER INSTALLATION	5
	2.1	Prerequisites	5
	2.2	Installation of Recordings Player	5
3	ST	ARTING WITH RECORDINGS PLAYER	8
	3.1	Launch Recordings Player and Sign-in	8
4	HE	ADER	
5	FIL	TER CRITERIA SECTION	
6	PL/	AYER	

## What's New

Version	Section	Description
v1.4.15.38	<u>5. Filter Criteria</u> <u>Section</u>	Added <b>Export</b> report feature.
	<u>3.1 Launch</u> <u>Recordings Player and</u> <u>Sign-in</u>	<b>Password Preview</b> icon added to the sign-in window.
v1.4.15.36	<u>6 Player</u>	Added the following features: <ul> <li>Notes for voice bursts</li> <li>Sliding Bar</li> <li>Download option</li> </ul>
	<u>Settings</u>	Updated Settings window.
		The naming convention changed from <b>IPRS Recordings</b> <b>Player</b> to <b>Recordings Player</b> . Hence changed all the concerned screens and context.
V1 4 15 22	<u>Figure 3-2 Settings</u> <u>screen</u>	Added a <b>Connection type</b>
V1.4.15.52	<u>Figure 3-6 Home</u> <u>Screen</u>	Added <b>Volume control</b> to change the volume of the bursts for the playback
V1.4.15.30	3.1 Launch IPRS Recording Player and Sign-in	Added an <b>index number</b> in the channel list section.
	<u>4 Header</u>	<ul> <li>Added the following information in the About window:</li> <li>Statistics</li> <li>Connection Type</li> </ul>
	<u>1.3 The IPRS</u> <u>Recording Service</u> <u>Architecture</u>	Added two Recording Services in the architecture diagram.
V1.4.15.27	3.1 Launch IPRS Recording Player and Sign-in	<ul> <li>Added the following notifications:</li> <li>"Password will expire in X days" is displayed when the password is about to expire after some days.</li> <li>The number of attempts left to sign in is displayed when a wrong password is entered.</li> </ul>
	All	Made relevant internal enhancements.

#### I THE RECORDINGS PLAYER OVERVIEW

#### I.I Overview

The Recordings Player is a PC Windows application for retrieval and playback of PTT voice recordings.

The player connects to the Recording Server, a dedicated repository for PTT recordings to retrieve the recordings based on the permissions of the user. The users can retrieve only recordings of their organization.

Enabling of voice recording is done by administrators with Reseller rights using the ITO (Interactive team Organizer) portal.

Encrypted voice sessions can be replayed as well.

#### I.2 Key Features

- Search and retrieve recorded regular and encrypted sessions based on the following criteria:
  - Participant names, day, range of time, type of call, and priority
- Displays call details: session name, call type, start time, and end time
- Export voice recordings to the local storage in WAV format
- The download of all and individual recording files
- Multiple languages support

## Terminology

The following terminology is commonly used in this guide.

IPRS ™	IP Radio System of Mobile Tornado. This is a client-server-based service that provides voice PTT as well as other means of instant communication between the users.
Player	Recordings Player.
Reviewer	A user with rights to retrieve and playback recordings. Typically, using the Recording Player™.
WAV	Standard audio format for storing voice data.
Call Record	Voice burst
Channel	A combination of the type of call and list of participants. For example, a one- to-one private call between user A and user B or an ad-hoc group call of users A, B, and C is regarded as an individual channel, and it can be identified by the name of the call initiator. A call involving a pre-defined group of users (either the server group or private group) is a separate channel identified by the name of the group. There may be several sessions in each channel (except for Radio groups that consist of one session only as users may join or leave the session at any time).
Session	A PTT call, from the moment the call was established until it was ended by one of the participants or by the system. This applies to all types of calls except for group calls of type "Radio" as these calls never end. A session consists of one or more Call Records (Voice bursts recordings).
Voice Burst recording (record/recording)	The basic unit of voice recording in the Recordings Server. The recording of a voice burst starts when the user initiates a transmission following the grant of the talking floor to that user (PTT button press) and it ends at the end of transmission (PTT button release). The end of transmission can be triggered also by the system in case of a maximum transmission period timeout.
Recordings	Relates to the collection of all Call records (bursts) aggregated for the Sessions for each Channel. One exception: the recordings of Radio groups are not grouped into sessions (calls).

#### 2 **RECORDINGS PLAYER INSTALLATION**

#### 2.1 Prerequisites

- 1. PC with Microsoft Windows Enterprise 10 and higher installed
- 2. An output device (speakers/ headphones)
- 3. At least 8 GB of RAM
- 4. At least 1 GB of free disk space
- 5. Recording of calls should be enabled for the organization using the Administration portal.
  - a. Set the **Recording Plan** option on the Organization Details page.
- 6. The UDP port 6670 and TCP port 6671 should be opened on the PC and in the firewall.

#### 2.2 Installation of Recordings Player

The Recordings Player (Player) can be installed using the setup file provided by the service provider.

The steps to install the Recordings Player are:

- 1. Open the setup file and **select the destination location** for the Player. The default path is displayed in the textbox.
- 2. Click the **Browse** button to change the location folder.
- 3. Click Next to continue.

🕫 Setup - Recordings Player version	-		×
Select Destination Location Where should Recordings Player be installed?		(	
Setup will install Recordings Player into the following folder.			
To continue, click Next. If you would like to select a different folder,	click Bro	wse.	
C: \Mobile Tornado \Recordings-Player	Bro	owse	
At least 30.5 MB of free disk space is required.			
Ne	ĸt	Car	ncel

Figure 2-1 Selection of the installation folder

4. Select the Application Language and click Next to continue.

Setup - Recordings Player version		-	×
Application Language			
Please Select A Language			~
en-US he-IL es-CO es-MX			
	Back	Next	Cancel

Figure 2-2 Selection of the Application's Language

5. Select the Start menu folder.

Setup - Recordings Player version	_		×
Select Start Menu Folder Where should Setup place the program's shortcuts?			
Setup will create the program's shortcuts in the following St	art Menu	folder.	
To continue, dick Next. If you would like to select a different folder,	click Brov	vse.	
Recordings Player	Bro	wse	]
Back Ne	xt	Cano	el

Figure 2-3 Selection of Start Menu folder

6. The setup is now ready to install.

Setup - Recordings Player version			×
Ready to Install Setup is now ready to begin installing Recordings Player on your con	nputer.	¢	
Click Install to continue with the installation, or click Back if you want change any settings.	to revie	w or	
Destination location: C:\Mobile Tornado\Recordings-Player		^	
Start Menu folder: Recordings Player			
<		>	
Back Ins	tall	Can	cel

Figure 2-4 Summary page of the installation

- 7. Click Install to begin the process. You can click Back to review or change any settings.
- 8. Click **Finish** to exit the setup wizard and the player will launch automatically.



Figure 2-5 Finish

#### 3 **STARTING WITH RECORDINGS PLAYER**

#### Launch Recordings Player and Sign-in 3.1

Before launching the application make sure that the playback device is connected to the computer!

After you **launch** the application, the sign-in page appears as shown below.

Recordings Plave	r =×
	v1.4.15.36
Credentials	
Username	
Password	
Remember password	
Sign-	in
Figure 3, 1 Recordings Player Sign in Sere	an

Figure 3-1 Recordings Player Sign-in Screen

to set the Server Name/IP Address that you received from the service Click the Settings icon provider. You can change the application language as well.

Set the Server Timeout in case of connection latency with the server.

Set the **Connection type** to either TCP or UDP. A default value as TCP is more reliable. Ask your network administrator for more information.

Recordings Player Settings				
Server IP				
Language	English 🔻			
Server Timeout	5 • Minutes			
Connection type	UDP 🔻			
	Apply			

Figure 3-2 Settings screen

Click **Apply** to save the changes. You will be redirected to the sign-in screen.

Enter the credentials (username and password), select Remember Password to save the credentials locally, and click the Sign-In button as shown below.

Click the **Preview Icon** if you desire to display the password.

Recording	gs Player	
Credentials		
Username		
jerry1@mtsales.com		
Password		
****		
Remember password		
	Sign-in	

Figure 3-3 Sign-In

If the wrong password is entered, notification along with the number of attempts left is displayed as shown below. Also, if the number of attempts exceeds, your account will get locked temporarily, until released by the administrator.

Username jerry1@mtsales.com
jerry1@mtsales.com
Password
*****
Remember password

*Note*: The maximum number of retries to lock the account is set from the provisioning portal.

If the password is about to expire after some days, a notification will be displayed after sign-in stating, "Password will expire in 5 [X] days."

Once the password expires, you need to change the password as shown below.

**Note:** The maximum number of days for password expiry and configuring a new password is set from the provisioning portal.

Recording	gs Player 🗮 🕷
Credentials	
Username	
jerry1@mtsales.com	
Password	
	$\odot$
Remember password	
Change password	•
Retype new password	
	Sign-in

Figure 3-5 Change Password on Expiry

In the **Change Password** section, enter the **new password**, **Retype** the **new password**, and click **Sign**. The password gets changed and you sign in with the new credential.

#### <u>Notes</u>:

- A strong password must contain 10 to 15 characters with at least 1 lowercase, 1 uppercase, 1 special character \_@.#\$=!%^)(:\*;?/, `~&;}{'|>[&+-], and 1 numeric.
- It should not contain identical and consecutive characters or numbers.

Upon successful sign-in, the home screen appears as shown below.

Recordir	ngs Player				1	English • (i) 🔂
Basic Filters Day 22		Advanced Filter	Channel Name Type Current Speaker	Employees Radio Mike 00	5 Votur 100000000 / 000039940	ne 7 7 19-05-002 10-55-46
Channel Name	Z Turce Drie	E Start data			19-05-2022 10:55:06	
1 Employees	Radio Lo	w 19-05-2022 10:55:06				
2 Mike <> Stella	4 Private Nor	mal 19-05-2022 11:02:33	1 Mike		00:02:600	1600 Important on 00:02:000
5 HK Conr			2 🕟 Stella	19-05-2022 10:55:28	00:02:000	:000 test1
			3 🕥 Stella	19-05-2022 10:55:41	00:00:600	1600 avi12
			4 🜔 Mike		00:00:200	200
					- 0000000 / 0000	

Figure 3-6 Home Screen

The home screen displays the following sections:

- 1. Header bar Language selection, Information, resizing, and sign-out.
- 2. Basic Filters for selection of relevant channels (calls) as per the date and time range.
- 3. Advanced Filters for selection of relevant channels (calls) as per user, type, and priority.
- 4. Filtered Channel for a further selection of an individual channel to retrieve and play.
- 5. Playback details and playback options for the selected channel.
- 6. Burst List the list of voice bursts in the selected channel in the selected time range.

**Note**: A user can use the credentials to sign in to a single machine only.

#### 4 HEADER

The header contains the minimize, maximize, close, language dropdown list, about, and the sign-out buttons.

		Maxim	iize
	Minimize	-	Close
Recordings Player	English 🔻	] (]	$\Theta$
	Language Dropdown	About	Sign-Out



- The Language dropdown list allows you to change the language of the application.
- About displays the Application version, Recording server version, Statistics, Connection Type, and the Product page link.

Recordings Player							
About							
Application version	1.						
Recording server version							
Statistics	1 Online viewers 1 Online viewers in your organization						
Connection type	тср						
Product page	Mobile Tornado						

Figure 4-2 Application Info

• The **Sign-Out** button ight corner of the screen enables you to sign out from the application.

**<u>Note</u>**: You will get signed out automatically if no activity is performed on the application for more than 15 minutes.

### 5 FILTER CRITERIA SECTION

This section provides basic and advanced filters to retrieve specific recordings. These filters are day, time range, specific user, channel type, and priority.

To select the channel:

1. Select the **Day** and **Time** range. You can quickly retrieve the records of the past 3 and 8 hours or select a time range within the selected day. On selecting the required time range, the records get displayed in the filtered channel section as shown below.

Recordi	ngs Player					English	
Basic Filters Day May, 2022 May, 2022 Mo Tu We Th Fr 5a Su 25 26 27 28 29 30 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5	May: 2022       Time         Mo Tu We Th Fr Sa Su       Last 3 hours         2 3 4 5 6 7 8       Last 8 hours         9 10 11 12 13 14 15       Choose hours         16 17 18 19 20 21 22       23 24 25 26 27 28 29         30 31 1 2 3 4 5       5		Advanced Filters		annel Name ve rrent Speaker	Mike <> Stella Private Mike 00000	00:000 / 00:00:19:310
Channel Name			Charat data	Đ		19	-05-2022 11:02:33
Channel Name	Iype F	riority	19-05-2022 10-55-06			Start time	Duration
2 Mike <> Stella				6	эреаке		
3 HR Conf				1 🕐	Mike		
L				2 🜔	Stella	19-05-2022 11:02:40	00:04:200
				3	Mike	19-05-2022 11:02:48	00:04:000

Figure 5-1 Channels List Based on Date and Time Range

2. To narrow down the search: the channels retrieved can be further filtered based on **User**, call **Type**, and session **Priority**. Select the required user and a channels list.

📻 Recordings Player													
Basic Filters Day Mo Tu We Th Fr Sa Su 25 26 27 28 29 30 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5	Time Last 3 hours Last 8 hours Choose hours 09:00 ▼ → 13:00 ▼ Search Range	Advanced Filters User Mike Type ANY Priority ANY											
Channel Name 1 Employees 2 Mike <> Stella 3 HR Conf	Type Prio Radio Lo Private Nor Conference Nor	Fity         Start date           w         19-05-2022 10:55:06           mal         19-05-2022 11:02:33           mal         19-05-2022 11:03:08											

Figure 5-2 Channels List Based on Selected User

You can also filter audio bursts according to the channel Type: Private (one-to-one) or Group call.
 \*Note: User selection is not required to use this filter. You can select the "Any Type" option to display channels of all types that fit the other current filters.

Recordi	ngs Player	
Basic Filters Day	Time	Advanced Filters
Mo       Tu       We       Th       Fr       Sa       Su         25       26       27       28       29       30       1         2       3       4       5       6       7       8         9       10       11       12       13       14       15         16       17       18       19       20       21       22         23       24       25       26       27       28       29         30       31       1       2       3       4       5	Last 3 hours Last 8 hours Choose hours 09:00 ▼ → 13:00 ▼ Search Range	User Mike
Channel Name 1 Employees	Type Prior Radio Lov	↓ rity Start date w 19-05-2022 10:55:06

Figure 5-3 Channels List Based on Selected Type

4. Channels can be filtered based on their session priority as well. If no calls are found matching the criteria, a yellow notification will be displayed at the bottom-right corner of the screen.

Recordings Player											
Basic Filters Day Mo Tu We Th Fr Sa Su 25 26 27 28 29 30 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5	Time Last 3 hours Last 8 hours Choose hours 09:00 ▼ → 13:00 ▼ Search Range	Advanced Filters User Mike									
Channel Name 1 Mike <> Stella 2 HR Conf	e Type Prio Private Norr Conference Norr	Frity         Start date           mal         19-05-2022 11:02:33           mal         19-05-2022 11:03:08									

Figure 5-4 Channels List Based on a Selected Priority

5. Once the channels are filtered, you can also use the **Search** field for a specific channel name as shown below. Also, you can **sort** the Channel Name and Start Date fields in ascending or descending order, by clicking on the respective headers.

Recordin	ngs Player						English 💌	
Basic Filters Day May, 2022 → Mo Tu We Th Fr 5a Su 25 26 27 28 29 30 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 16 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5	Basic Filters Day Time May, 2022 Mo Tu We Th. Fr Sa Su 25 26 27 28 29 30 12 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5 Dealog D		Advanced Filters User All Users • Q Type ANY • Priority ANY •			Name Speaker	Mike <> Stella Private Mike	5000 / 0030:19:310
Stella				Ð			19-0	15-2022 11:02:33
Channel Name 1 Mike <> Stella	lype Pri Private No	ority ormal	Start date 19-05-2022 11:02:33					Duration
					1 🜔			
					2	Stella	19-05-2022 11:02:40	
					3		19-05-2022 11:02:48	00:04:000

Figure 5-5 Channels List Based on the Channel Name

6. Click on any of the channels and its details get displayed in the Playback and recordings list sections.

Recordi	ngs Player							E	
Basic Filters Day → → → → → → →	Time Last 3 hours Last 8 hours Choose hours 0000  → 1300 Search Range		Al Users  Al Users Al Users Al V	Channel Type Current 19-05-2022	Name Speaker O	Mike <> Stella Private Mike	3000 / 009019310	Volume	7 19-05-2022 110252
Chapped Name	2 Turon		Start dato			19-	05-2022 11:02:33	Save Recording to	
1 Employees			19-05-2022 10:55:06						
2 Mike <> Stella 3 HR Conf	Private	Normal	19-05-2022 11:02:33	1 💽				00:00:000 / 00:05:000 Please	check 00:01:851
				2 🕟				00:00:000 / 00:04:200	
				3 🕟				00:00:000 / 00:04:000	

Figure 5-6 Details of a selected channel

- 7. To export a session report follow the below-mentioned steps:
  - On the search field, search the channel name of which you desire to export the report. You can also use the filter options to display a specific session.
  - Click **Export I** to export the report.
  - Browse the desired location to save the report. Click Save.

F	Recordi	nas Plaver			🐻 Save As					×
Ψ.		.95			$\leftarrow$ $\rightarrow$ $\checkmark$ $\uparrow$ $\blacksquare$ > This	PC > New Volume (E:) > ~	ē	Search New Volur	ne (E:) 🔎	c
Basic					Organize 🔻 New folder				H • (	2
					> 📃 Desktop 🔷	Name		Date modified	Туре	
				All Users 🔹 🗘	> 🗟 Documents	Backup		17-06-2022 12:04	File folder	
					> 🕂 Downloads	RECORDING PLAYER_Report		17-06-2022 12:05	File folder	
				ANY	> in Music					
		09:00 - → 13:00		ANY	> 📑 Videos					
		Search Range			> 🏪 System (C:)					
					> NewVolume (D:)					
					> New Volume (E:)					
		&		e	> System Reserved	<			1	>
				Start date	File name: 17-06-	2022 12-05-39 sessions-3-recordings				~
1	Employees	Radio	Low	19-05-2022 10:55:06	Save as type: CSV					~
2										
3	HR Conf	Conference	Normal	19-05-2022 11:03:08	∧ Hide Folders			Save	Cancel	

Figure 5-7(a) Export Report

Figure 5-7(b) Browse location

• While the export is in-progress the following pop-up appears which displays the status of the export.

Recordings Player	
Export	
Path E:\RECORDING PLAYER_Report\17-06-2022 12-27-36 sessio	ns-3-recordings.csv
1 out of 3 sessions have been exported	
	Cancel

Figure 5-8 Export in-progress

• The report exported will be in .csv format. It displays details of the session like Channel Name, Session ID, Type, Priority, Start date, Speaker, Talker ID, Start time, End time, and duration.

	Α	B	C	D	E	F	G	Н		J	K
1	#	Channel Name	Session ID	Туре	Priority	Start date	Speaker	Talker ID	Start time	End time	Duration
2		1 Employees	9.99E+17	RADIO	LOW	19-05-2022 10:55:06	Mike	9.99E+17	19-05-2022 10:55:06	19-05-2022 10:55:08	00:02:600
3		1 Employees	9.99E+17	RADIO	LOW	19-05-2022 10:55:06	Stella	9.99E+17	19-05-2022 10:55:28	19-05-2022 10:55:30	00:02:000
4		1 Employees	9.99E+17	RADIO	LOW	19-05-2022 10:55:06	Stella	9.99E+17	19-05-2022 10:55:41	19-05-2022 10:55:42	00:00:600
5		1 Employees	9.99E+17	RADIO	LOW	19-05-2022 10:55:06	Mike	9.99E+17	19-05-2022 10:55:45	19-05-2022 10:55:45	00:00:200
6		1 Employees	9.99E+17	RADIO	LOW	19-05-2022 10:55:06	Mike	9.99E+17	19-05-2022 10:55:45	19-05-2022 10:55:46	00:00:400
7		2 Mike <> Stella	7.4891E+13	ONE_TO_	NORMAL	19-05-2022 11:02:33	Mike	9.99E+17	19-05-2022 11:02:33	19-05-2022 11:02:38	00:05:000
8		2 Mike <> Stella	7.4891E+13	ONE_TO_	NORMAL	19-05-2022 11:02:33	Stella	9.99E+17	19-05-2022 11:02:40	19-05-2022 11:02:44	00:04:200
9		2 Mike <> Stella	7.4891E+13	ONE_TO_	NORMAL	19-05-2022 11:02:33	Mike	9.99E+17	19-05-2022 11:02:48	19-05-2022 11:02:52	00:04:000
10		3 HR Conf	9.99E+17	CONFERE	NORMAL	19-05-2022 11:03:08	Mike	9.99E+17	19-05-2022 11:03:08	19-05-2022 11:03:14	00:06:200
11		3 HR Conf	9.99E+17	CONFERE	NORMAL	19-05-2022 11:03:08	Stella	9.99E+17	19-05-2022 11:03:18	19-05-2022 11:03:24	00:06:400
12		3 HR Conf	9.99E+17	CONFERE	NORMAL	19-05-2022 11:03:08	Mike	9.99E+17	19-05-2022 11:03:27	19-05-2022 11:03:29	00:01:800
13											

Figure 5-9 .csv file

#### 6 PLAYER

This section enables the playback of the recorded channels.

To play the recorded channels:

• Select the channel from the list displayed in the filter section. The details will be displayed in the player section on the right-hand side of the screen as shown below.

📻 Recordi	ngs Player							English •	- • × i) 🕞
	Time Last 3 hours Last 8 hours Choose hours 0900 • → 1300 • Search Range		d Filters       All Uses     Image: Comparison of the second secon	Channe Type Current <sup>19-05-2022</sup>	l Name : Speaker	Mike <> Stella Private Mike 000	00000 / 000019310	Volume Volume Save Recording to file 2	1-05-2022 1:02:52
			Start date	/					
1 Employees	Radio	Normal	19-05-2022 10:55:06		Speaker	Start time		Notes	
3 HR Conf	Conference	Normal	19-05-2022 11:03:08					<u>ل</u>	$\odot$
				2 🕟				0000000 / 0004:200	
				3 🕟				00:00:000 / 00:04:000	

Figure 6-1 Details of the selected channel

- The top part displays the channel details like name, type, current speaker, and the visual audio frame of the selected channel's recordings.
- You can adjust the **volume** by sliding the cursor to the desired range.
- The start and end dates are displayed at either end of the visual audio frame:
- The blue represents the time when the audio took place within that range. Silent sections are shown between the blue sections.
- The yellow represents the currently played recordings.
- If a recording is black , this means that there was no voice recorded corresponding to that burst (mostly when the subscriber is not allowed to be recorded).
- You can also use the sliding bar provided below the visual audio frame to listen to a specific voice burst. To do so, slide the cursor towards the desired voice burst.
- The recordings list section displays a list of recordings along with their details like index number, speaker, start time duration, and notes. You can use the scrollbar to view the remaining bursts which do not appear on the screen.

Recordings Player										
		Advanced Filters		Channel Name Type Current Speaker 19-05-0022		N F N	Mike <> Stella Private Mike 000000000 / 000019310		Volume 7 19-05-2022 1102:52	
Channel New			Charat whether					19-05-2022 11:02:33	Save Recordin	
1 Employees					Speaker		Start time	Duration		Notes
				1						Please check 00:01:851
				2 🜔					00:00:00 / 00:04:200	
				з 🕟						

Figure 6-2 Visual Audio Frame of the selected Voice Burst

- Click the small **Play** button **C** on the left side of the recording to play the channel from the start of that specific recording. You can **pause** it **C** or **Stop** the playback and return to the beginning of the channel.
- You can download each burst of a call using the **Download** icon . Once clicked, a blue notification
   indicating progress is displayed
- When the download is complete a green notification will be displayed
- Once downloaded, the WAV file of that burst is saved at the same default location.
- If required, you can change the location using the **Settings** button.
- If you desire to download all voice bursts at one go you can do so by clicking the **Download** icon provided beside the settings option.
- Click the **Rewind to Previous Recordings** button are or **Skip to Next Recordings** button **Click** if you need to skip and move on to the next or previous voice burst. On clicking any of the two buttons, the audio begins to play automatically from the relevant voice burst.
- If you desire, you can also add a Note against a specific voice burst in the recording list. To do so, enter

the note in the text box provided beside the voice burst and click the tick icon

successfully added and a notification will be displayed.

• On the completion of playback, the bursts get reset automatically, and the first burst gets highlighted again.

A note was successfully applied to

the voice burst

• To locally save the retrieved recordings of the channel currently being played, select the checkbox

Save Recording to file, click the Settings icon and the Recordings pop-up appears as shown below.

. The note will be



The **Settings** window consists of the following:

- Path: Displays the Recorder files Directory Path.
- The **Choose Folder** icon **Level** to select the folder in which the recordings are to be saved. You can also create a new folder. To do so, click **Make New Folder** as shown below.

it Speaker	Browse For Folder	×
Recordings	Select File Location:	8
Settings Path : C:\Recor	<ul> <li>✓ □ This PC</li> <li>&gt; □ 3D Objects</li> <li>&gt; □ Desktop</li> <li>&gt; □ Documents</li> </ul>	
• Save each re	> 🖶 Downloads > 🎝 Music	
Save all reco	<ul> <li>&gt; Pictures</li> <li>&gt; Videos</li> <li>&gt; System (C:)</li> </ul>	↓
Miko	Make New Folder OK Cance	
	Figure 6-4 Settings	

- Click the **Open Folder** icon to open the folder in which the recordings are saved.
- Save each recording in a separate file: Select this option if each recording is to be saved in a separate WAV file.
- **Save all recordings in a single file**: Select this option to save all the recordings of the selected channel in a single file. Once done, click OK.

<u>Note</u>: Recordings played from the time the **Save Recording to File** checkbox is selected till it is unselected will only be stored in this folder.